




## Maintenance

- Employees Setup
- Code Setup
- EPF, Socso, PCB, PMRB, Allowance/Deduction, Overtime, Leave, etc.
- Work Calendar setting
- Entitle Leave setting
- Work Schedule setting

## Transaction

- Basic Pay Adjustment
- Allowance and Deduction
- Overtime
- Leave
- Zakat
- Advance Pay
- Bonus
- Daily/Hourly Rate Entry
- Job/Project Cost Allocate
- Quick Entry
- F.A.S.T

## Government Rereports

- EPF Borang A 
- Socso Borang 8A, 2(New Worker), 3 (Resign Worker) 
- EPF, Socso & PCB Lists 
- ASB & Tabung Haji Lists
- HRD Listing
- Income Tax – CP 25A, CP39(PCB), 39A(PCB0, CP21, CP22, CP22A, CP8D, EA/EC form, form E, PCB2(II))
- Borang TP1, TP2, TP3

## Reason to choose **Emas Payroll**:

- Established Since 1998
- PCB 2012 compliant and certified by LHDNM
- Predefine Table
- Support **MULTI** company
- Eliminate Error and Time Saving
- Sufficient government reports format
- Security **PROTECTING** sensitive Data
- Multiple Default Reports Generated from Payroll.
- Build-in report designer to design report layout. i.e. payslip format.
- Data allow export to Microsoft Excel
- Leave application based on Calendar
- No hidden fee

**Easy is Essential!**

## Reports

- Pay Slip, Bonus Slip,
- Leave Entitle/taken report
- Pay Slip Listing/ Bank Listing
- Denominations Listing
- Monthly summary
- Advance pay
- Employee overtime detail listing
- Daily/hourly rate listing
- Check update list
- ZAKAT listing
- Annul Leave report
- Yearly Allowance & deduction
- Year to Date Summary
- Sample letter

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# EMAS PAYROLL SYSTEM



**Emas Software™**  
Electronic Management & Accounting System